

**Bulkley Valley Community Resources Board (BVCRB) Minutes**

**Meeting Date: NOV 13, 2012. Meeting convened at 7:00 PM, Boston Pizza meeting room, Smithers, B. C.**

**Board Members in Attendance:** Jeff Anderson (Chair), Dave Stevens (Treasurer), Harold Kerr, Rob Maurer, Barry Smith, Ben Heemskerk, Jack Hagen, Tim Penninga, Jill Dunbar (Executive Assistant)

**Regrets:** Trish Oosterhoff, Tara Strauss, Tlell Glover

Item	Discussion	Action
<b>Agenda review</b>	Additions: Discuss how the BVCRB fits into a cumulative effects world.	<b>Board members</b> accept agenda with additions.
<b>Minutes of Oct 9, 2012</b>	Minutes reviewed. Members reminded to review all minutes carefully.	<b>Board members</b> accept Oct. 9, 2012 meeting minutes.
<b>Membership</b>	New Board member Tim Penninga welcomed; term is Nov. 2, 2012 to June, 2015.	
<b>Summer RAMP Project</b>	Project is close to final. Board must communicate with facilitator Tom Chamberlin regarding completion schedule in light of his medical treatments, and keep Table members informed. Table members could be working on aspects of RAMP in the meantime. Recreation subcommittee must contact Kevin Eskelin about the process for presenting the report to government. Table recommendations must be recorded and endorsed. Bob: Finances are in the black for the project. Barry: RAMP needs to be released to the public. Plans for this should be made after final draft has been reviewed by BVCRB. The public needs to know how their comments were incorporated, and winter RAMP could be introduced in outreach materials. Amanda Follett could assist.	<b>Recreation Subcommittee</b> will: Contact Tom Chamberlin about schedule for RAMP completion; inform Table members of progress; contact Kevin Eskelin about handing RAMP over to gov't.
<b>Cumulative Effects Initiatives</b>	Ben: There is a role for the BVCRB in the cumulative effects assessment framework being developed by government. Barry: This could be incorporated in the Terms of Reference in general terms. Tim: BVCRB role is in obtaining public input, not in participating in details of the EA process or monitoring.	
<b>BVCRB Terms of Reference</b>	Barry: A first version of a revised Terms of Reference has been prepared as a result of consultations between Rob, Tara and Barry. The draft presents updated purpose and responsibilities of the BVCRB and changes working relationships with government. Many other points are suggested for revisions as well. Discussion: How the Board deals with referrals and monitoring needs to be defined in the ToR.	<b>Board members:</b> Review and comment on the draft ToR by Nov 27. Submit comments to Rob Maurer. <b>Barry, Rob, and Tara:</b> Incorporate comments and finalize. Send version 2 to former Board members for comment. Send to Ben Heemskerk in his role as government liaison, for comment.

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<b>Workplan</b>	As part of the ToR a two year workplan will be developed, to be updated each year. Discussion: Bob: Effectiveness of LRMP objectives needs to be looked at. Dave: Public engagement needs to be improved. Tim: Board should be involved in Timber Supply Review – the values aspects, not the technical details.	<b>Board members:</b> Submit priority items for inclusion in workplan before next Board meeting.
<b>Administration</b>	Financial report: Dave Stevens: Funds are adequate for rest of this year (to June).  Routine tasks: Dave: We should have an “administrative procedures” document, listing routine tasks, deadlines and responsibilities.  Vice Chair position: Carried over.	<b>Dave Stevens:</b> Will contact Jane Lloyd-Smith or Jevan Hanshard re BVCRB funding.
<b>Mining Update</b>	Rob Maurer: The Davidson project PLC has a meeting with Kathie Wager on Nov. 14 about water monitoring. Rob will provide an update at the next BVCRB meeting. Rock Talk will be held next February – this could be an engagement opportunity. Rob will keep the BVCRB in mind as a presenter as plans for Rock Talk come together.	
<b>Action items from the Oct 9, 2012 meeting.</b>	<ol style="list-style-type: none"> <li>1. Begin to revise BVCRB ToR: <i>Underway.</i></li> <li>2. Contact former Board members asking for their suggestions regarding membership. <i>Will include in ToR.</i></li> <li>3. Contact Jane Lloyd-Smith or Jevan Hanshard re continuing core funding for the BVCRB. Include discussion of ToR. <i>Jeff Anderson and Dave Stevens will handle.</i></li> <li>4. Check original RAMP budget for in-kind commitments. <i>Ben: The BVRC office is used for subcommittee meetings, and the NWCC GIS class did an access analysis for RAMP.</i></li> <li>5. Set up BCeID. Check if BVRC has one or they would facilitate for the BVCRB. <i>Carried forward – Tara Strauss.</i></li> <li>6. Look for original letter from Kathie Wager committing funds to BVCRB; prepare letter to Jevan Hanshard promoting BVCRB and its activities. Personnel have changed. Jeff will contact Ben and Jane Lloyd-Smith. <i>Include in ToR discussions.</i></li> <li>7. Review government comments on the Quick Core Ecosystem test case when received; prepare BVCRB response following that review. <i>Carried forward – waiting for government response.</i></li> </ol>	
<b>Meeting adjourned 9:45 PM</b>	<b>Next Meeting: December 11, 2012, Boston Pizza</b>	