

**Bulkley Valley Community Resources Board (BVCRB) Minutes**

**Meeting Date: MARCH 12, 2013. Meeting convened at 7:00 PM, Boston Pizza meeting room, Smithers, B. C.**

**Board Members in Attendance:** Jeff Anderson (Chair), Dave Stevens (Treasurer), Barry Smith, Harold Kerr, Bob Henderson, Trish Oosterhoff, Tara Strauss, Ben Heemskerck, Rob Maurer, Jack Hagen, Jill Dunbar (Executive Assistant) **Absent:** Tim Penninga, Tlell Glover

Item	Discussion	Action
<b>Agenda review</b>	Agenda approved as presented. Order of discussion of topics will be changed so that ToR will be discussed later on agenda.	<b>Board members</b> accept agenda.
<b>Minutes of Jan 8, 2013 and Feb 12, 2013</b>	<b>Minutes reviewed.</b> Revisions discussed. Minutes approved with changes.	<b>Board members</b> accept Jan and Feb, 2013 meeting minutes with revisions.
<b>Summer RAMP Project</b>	<b>Bob Henderson:</b> Report has been delivered and discussed with the BVRC for next steps in implementation. Any obligations to funders regarding extension must be met. On Feb 25, 2013 at its AGM, the BVRC honoured Bob with the Volunteer Award for community engagement for work with the Community Resources Board and the RAMP. Henderson accepted the award on behalf of all who have worked hard on the RAMP process.	
<b>MOE Biodiversity working group</b>	<b>Bob Henderson:</b> Anne Hetherington has organized a field and office session for March 28 to look at public consultation and biodiversity issues. Ben Heemskerck: The Ministry of FLNRO supports this initiative. Bob will attend as BVCRB or public rep.	
<b>BWMT</b>	<b>Jeff Anderson:</b> Since the BVCRB is a “settler” with the Babine Watershed Monitoring Trust, it is good to keep up to speed with what they are doing – Jeff will keep the Board posted on developments.	
<b>BVCRB Operational funding</b>	<b>Funds have been requested.</b>	<b>Jeff Anderson or Dave Stevens</b> will follow up on request for BVCRB operational funding.
<b>Motocross Track</b>	<b>Discussion:</b> Board members would like to move forward with sending out Harold Kerr’s letter of support.	<b>Jeff Anderson</b> will sign and send motocross letter.
<b>BVCRB Terms of Reference</b>	<b>Draft revised TOR:</b> Board members reviewed part of latest version of ToR and will review the balance at the next meeting.	<b>Jeff Anderson</b> will incorporate revisions from this meetings’ discussions and circulate, and Board members will discuss further at April meeting.
<b>Membership</b>	<b>Bob:</b> We should advertise for new members. Ads could go to BVRC contact list, BVCRB Face Book page, in the RAMP news release. Ben: Brochure and application form are in place. Selection committee should be formed. Bob and Jeff would sit at the Smithers Trade Show in April.	<b>Bob Henderson</b> will contact Heather Gallagher at the Chamber, and ask about the BVRC list serve.

Item	Discussion	Action
<b>Financial report</b>	<b>Dave Stevens</b> will circulate the latest report to Board. Dave will check holdback status with Real Estate Foundation for RAMP funding.	<b>Dave Stevens</b> will circulate financial report. <b>Dave</b> will follow up with REF holdback.
<b>Action items from the Feb 12, 2013 meeting.</b>	<ol style="list-style-type: none"> <li>1. <b>Bob Henderson and Jill Dunbar</b> will meet with Rick Budhwa of Bulkley Valley Research Centre to discuss next steps in Summer RAMP implementation and presentation to government. DONE.</li> <li>2. <b>Jill</b> will revise Summer RAMP report based on tonight's input and circulate. DONE. Add Babine CAMP to RAMP list of sites.</li> <li>3. <b>Dave Stevens</b> will revise the draft TSR response letter. DONE.</li> <li>4. <b>Board members</b> will discuss revised ToR at March 12, 2013 meeting. ONGOING.</li> <li>5. <b>Board members</b> will discuss work plan at next meeting. CARRIED OVER.</li> <li>6. <b>Trish Oosterhoff</b> will look into the snowmobile club referral. DONE.</li> <li>7. <b>Board members</b> will discuss website and Vice Chair at March 12, 2013 meeting. CARRIED OVER.</li> <li>8. <b>Harold Kerr</b> will prepare a draft letter in support of the Telkwa Motocross track. DONE.</li> <li>9. <b>Jeff Anderson</b> will follow up with Glen Buhr to arrange a presentation on FREP. DONE, no response to date.</li> </ol>	
<b>Meeting adjourned 9:30 PM. NEXT MEETING: APRIL 9, 2013, 7:00 PM Boston Pizza</b>		