

Bulkley Valley Community Resources Board (BVCRB) Minutes**Meeting Date: Oct 8, 2013. Meeting convened at 7:00 PM, Alpenhorn meeting room, Smithers, B. C.****Board Members in Attendance:** Jeff Anderson (Chair), Jack Hagen, Tim Penninga, Jill Dunbar (Executive Assistant)

Item	Discussion	Action
Minutes of Sept 10, 2013	No quorum.	Board members review June, September and October 2013 minutes next meeting.
Board Membership	<ul style="list-style-type: none">• Several applications are at hand.• Perhaps standing appointments with groups such as BV Credit Union; Smithers Exploration Group; Provincial, Regional and municipal governments; Wetzin'kwa Community Forest; and others could be set up.	Jeff Anderson will contact Selection Committee and will check with members to confirm status.
Public Outreach and Monitoring	Jeff met with Forest Practices Board and raised awareness of BVCRB. Interview with Interior News could be set up, and Board could pay for some advertising space as well. BVCRB brochure could be placed around town at relevant offices and on bulletin boards. Perhaps some government funding is available to help with this. Board should commit to attending the Smithers Trade Show and the Bulkley Valley Exhibition. Necessary materials can be prepared, including a poster. Funding for these would need to be secured.	Jill Dunbar will send backgrounder piece on BVCRB to Jeff Anderson. Jeff will contact Interior News editor. Jill will send brochure to Jeff for review.
Terms of Reference	Revised ToR can now be circulated to government for feedback. Cover letter specifying 60-day review, funding requirement, and in-person meeting proposal should be prepared.	Tim Penninga will prepare cover letter to government reps regarding revised BVCRB Terms of Reference. Jeff will obtain Government org chart to confirm recipients of ToR.
Meeting adjourned 9:00 PM. NEXT MEETING: NOV 12, 2013, 7:00 PM Alpenhorn meeting room.		