

## **Bulkley Valley Community Resources Board (BVCRB) Recreation Subcommittee**

**Minutes of Meeting of September 13, 2011, 6:00 - 7:00 PM, Boston Pizza Meeting Room, Smithers, B.C.**

**Attendance: Subcommittee members:** Taylor Bachrach, Trish Oosterhoff, Ben Heemskerk, Jill Dunbar

In this meeting, held just prior to the regular BVCRB meeting, we discussed availability of Subcommittee members for upcoming Summer RAMP work. Scheduling has been set out on the Gant Chart.

The next steps are selection of a Facilitator and Table members from the applications received and will involve some extra time commitments on the part of Subcommittee members.

We briefly reviewed the Facilitator selection process which will proceed as follows:

- Each Subcommittee member will review all of the applications, complete an evaluation summary sheet, and discuss their results with the rest of the Subcommittee. Jill will prepare an evaluation summary sheet and send it out to Subcommittee members, along with instructions for completion.
- Interviews with all applicants will be held. Jill and Ben will prepare a short list of interview questions.

Table member selection process will be reviewed at the next Subcommittee meeting.